

SOUTH WILTS BUSINESS EXPO BOOKING FORM

See following page for exhibition plan and stand costs.

Please fill in the booking form below and return with your details and 3 preferences for stand location.
Please ensure you include your 50% deposit + VAT.

Completed form and payment should be sent to:

TWA EVENTS, 4 EASTGATE HOUSE, EAST STREET, ANDOVER SP10 1EP

I would like to exhibit at the 2011 SOUTH WILTS BUSINESS EXPO

COMPANY _____

NATURE OF BUSINESS _____

ADDRESS _____

POSTCODE _____

PHONE _____

FAX _____

EMAIL _____

CONTACT _____

POSITION _____

TYPE OF STAND REQUIRED: TYPE A (2 x 1m) TYPE B (2 x 2m) TYPE C (1 x 1m)

1st CHOICE STAND NO _____ 2nd CHOICE STAND NO _____ 3rd CHOICE STAND NO _____

PAYMENT FOR STAND(S) £ _____ +VAT. TOTAL AMOUNT ENCLOSED £ _____
(please ensure you include the correct VAT with your remittance)

PLEASE STATE YOUR COMPANY NAME AS YOU WOULD LIKE IT TO APPEAR ON YOUR FASCIA NAME BOARD:
(Type A and B stands only)

On receipt of this booking form and your deposit you will receive confirmation of your booking and a VAT invoice.

Please make cheques payable to TWA Events or alternatively please remit by BACS to

Account Name: TWA Events

Sort Code: 54-41-19

Account Number: 47171847

All major debit and credit cards accepted (credit and charge cards subject to a 5% surcharge)

Please contact us with any special requirements: Tel: 01264 355 846 Fax: 0845 450 0582

SIGNED _____ NAME _____ DATE _____

By signing this form, you agree to abide by the terms and conditions of exhibiting.

BOOK NOW TO SECURE YOUR STAND - STANDS ARE ALLOCATED AS ORDERS ARE RECEIVED!

TERMS & CONDITIONS

PAYMENT A non-refundable 50% deposit (including VAT) will be required at the time of booking, with final payment being made no later than 6 weeks prior to the event (by 15th August 2011).

EXHIBITORS must not remove their stand before the end of the show.

EXHIBITORS must consent to use any photographs of their stand in future publicity.

CANCELLATION of stands less than 6 weeks before the event will be charged in full.

CANVASSING for orders by any unauthorised person is strictly prohibited and in any such case the right of expulsion will at once be exercised. The distribution or display of other placards, handbills, circulars or other articles, except by exhibitors on their stands, is prohibited.

SETTING UP Exhibitors may set up their stand from 3pm on Monday 26th September. All stands must be completed and ready for exhibition by 7pm on that day. There is to be strictly no setting up on the day of the exhibition itself. All exhibitors must be able to provide a current copy

of public, employers and product liability insurance certificates.

All exhibitors must comply with the Health and Safety at Work Act 1974 and all associated legislation while on site. The management of Health and Safety at Work Regulations 1999 also requires all present on site, to have undertaken an appropriate assessment of the risk and hazards associated with their work.

On receipt of your final payment an exhibitor's pack will be sent to you.

SOUTH WILTS BUSINESS EXPO

'11

Tuesday 27th September, 2011

City Hall, Salisbury



STAND SIZE	TYPE A 2x1m	TYPE B 2x2m	TYPE C 1x1m
STANDARD COST	£595 + VAT	£999 + VAT	£299 + VAT
MEMBER RATE	£495 + VAT	£895 + VAT	£249 + VAT

COST OF STAND INCLUDES: *

- Polyweave frameless panels in grey
- 500w socket to each booth
- Fascia nameboard
- 1 bistro style table & 2 chairs
- Wireless broadband
- Top stand award

* Excludes Type C stands which are space only, with 1 bistro style table.